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Date: November 21, 2016
TO: City Council
FROM: Brian Bingle, C.A.
Subject: Bid award for legal services

Following the review of the five (5) request for proposals that the City received from individual Attorneys or Law Firms, staff would recommend the retention of Hall/Ansley. In all of the criteria used in the evaluation of each application, staff found that Hall/Ansley best met: interest and relevant experience, availability, background and training, references, fee(s), overall proposal content and their previous 30 years of experience with the City.

One of the applicants, Mr. Sanders, has suggested that he would like to visit with Council about an alternative solution to the City's need for legal services. It is my understanding that he would like for Council to consider hiring him as a part-time employee. Staff does not agree with this proposal; however, we didn't want Council not to know that this option does exist.

Mr. Sanders request is in direct conflict with the RFQ, in that under **A. Instructions to Applicants, subsection (4): "Community (other than through the process herein described) with the City, the selection committee, or the general public relative to this RFP prior to the announcement of a selection is prohibited."** Staff does not object with this request, because it is different from the RFQ; however, as noted staff is not supportive of the alternative services.

