



RE: PURCHASES IN EXCESS OF \$5,000.00

Background:

According to section 2-163 of the current purchasing code, (i) The city administrator shall report to the City Council on all purchases made utilizing the authority of this Division which exceed \$5,000.00. Said report shall be provided to the City Council at regular meetings of the Council. The city administrator shall be required to provide the procurement method, the contract amount, the total number of qualified responses received, the Contractor, and other information that the city administrator desires to report. The reporting term of this subsection shall cover contracts entered into in the 30 days prior to the regular City Council meeting in which the report is offered.

Analysis:

The following represents all Purchase Orders, more than \$5,000.00.

PO#	Vendor	Item	Amount	Type	# of qualified responses received
		See attached report			

Recommendation:

This memo is for informational purposes only; no Council action is required.

MEMO SUBMITTED BY:

Jennifer Evans | Director of Finance

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Purchase Orders August 23, 2024 - September 17, 2024

PO#	Vendor	Item	Amount	Type	# of qualified responses received
6313	Axon Enterprise	Taser 7 Certification	\$ 8,535.60	Sole Source	N/A
6322	All Inclusive Rec LLC	Custom Pool Fabric Pool Canopy	\$ 5,165.40	Informal Bid	3
6318	Bus Andrews	Snow Plow	\$ 8,200.00	Cooperative	N/A
6317	Bus Andrews	Road Salter	\$ 7,335.00	Cooperative	N/A
6316	Bus Andrews	Snow Plows for three new trucks	\$ 24,600.00	Cooperative	N/A
6315	SHI Internationals	Surface Laptops for PW	\$ 5,695.21	Cooperative	N/A