



RE: PURCHASES IN EXCESS OF \$5,000.00

Background:

According to section 2-163 of the current purchasing code, (i) The city administrator shall report to the City Council on all purchases made utilizing the authority of this Division which exceed \$5,000.00. Said report shall be provided to the City Council at regular meetings of the Council. The city administrator shall be required to provide the procurement method, the contract amount, the total number of qualified responses received, the Contractor, and other information that the city administrator desires to report. The reporting term of this subsection shall cover contracts entered into in the 30 days prior to the regular City Council meeting in which the report is offered.

Analysis:

The following represents all Purchase Orders, more than \$5,000.00.

PO#	Vendor	Item	Amount	Type	# of qualified responses received
		See attached report			

Recommendation:

This memo is for informational purposes only; no Council action is required.

MEMO SUBMITTED BY:

Jennifer Evans | Director of Finance

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Purchase Orders from October 18, 2024 - November 19, 2024

PO#	Vendor	Item	Amount	Type	# of qualified responses received
6337	Turn-Key Mobile	Panasonic Toughbooks	\$ 5,415.00	Cooperative	N/A
6336	Lenovo	Lenovo Thinkpad Laptops	\$ 9,971.50	Cooperative	N/A
6338	T&R Electric	75kVA & 112.5kVA Transformers	\$ 36,752.00	RFB	16
6339	First Responder Outfitters	Spiewak Winter Coats for PD	\$ 6,066.00	IFB	3
6341	Crump Truck & Trailer	Vacuum Pump Replacement	\$ 5,171.00	Repair	N/A
6346	Global Data Specialists	Spar RTU for SCADA System	\$ 5,880.00	Sole Source	N/A
6350	Independent Electric Machinery	Kelby Creek Lift Station pump rebuild	\$ 8,969.71	Repair	N/A